

REGULAR MEETING
KAYCEE TOWN HALL
January 23, 2024
7:00 P.M.

Present: Mayor: Barry Gehrig. Councilmembers: Audrey Davis, and Tom Knapp.
Attorney: Barry Crago. Clerk: Kristen LeDoux. Public: Jaime Jones.

Mayor Gehrig called the regular meeting to order at 7:00 p.m.

NEW BUSINESS:

2J Services Contract: The Council reviewed contract options for water and sewer license backup coverage. Councilman Knapp moved to approve the second option of \$350/per license each month. Councilwoman Davis seconded. Motion carried.

Billboard Design: The Council reviewed the proposed billboard design and will forward their suggestions to the JCTA. The proposed design meets the requirement of the lease.

State Forestry Grant: Ms. Anita Bartlett would like to apply for a grant to clean up/remove dead trees. Councilwoman Davis moved to proceed with the grant as presented. Councilman Knapp seconded. Motion carried.

Updates/Correspondence:

1. The Gosney Water Tank is experiencing overflow issues. A new part has been ordered to repair the tank.
2. A replacement sewer curtain has been ordered.

OLD BUSINESS:

EOP and Hazard Recovery Documents: Councilman Knapp moved to approve the EOP and Hazard Recovery Documents as presented from the last regular meeting. Councilwoman Davis seconded. Motion carried.

LEGAL ISSUES:

Animal Ordinances: Mr. Crago will continue working on an updated animal ordinance for the Council to review.

MINUTES: Councilwoman Davis moved to approve the January 9th minutes. Councilman Knapp seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: AT&T, Telephone - \$55.42; Atlas Premier Service, Rental/Lease - \$52.05; Blue Cross Blue Shield, Group Insurance - \$1,571.40; Casper Mountain Motors, Repairs/Maintenance - \$112.98; Crago Law Offices, Contract Labor - \$525.00; Frandson Safety, Testing - \$105.00; Great America Financial Services, Rental/Lease - \$145.00; Marianne Knapp, Contract Labor - \$600.00; Powder River Energy Corporation, Utilities - \$2,747.15; Powder River Heating and Air Conditioning, Repairs/Maintenance - \$1,190.32. Councilwoman Davis moved to approve the bills as presented. Councilman Knapp seconded. Motion carried.

EXECUTIVE SESSION: Mayor Gehrig moved to enter executive session for personnel reasons at 7:26 p.m. Councilwoman Davis seconded. Motion carried. Councilman Knapp moved to reconvene regular session at 7:55 p.m. Councilwoman Davis seconded. Motion carried.

SALARY ADVANCEMENT: Councilwoman Davis moved to increase the full-time maintenance employee wages by \$200/month until a new public works director has received all required licensing. Councilman Knapp seconded. Motion carried.

Adjournment: There being no further business, the regular meeting was adjourned at 8:00 p.m.

Barry Gehrig, Mayor

Kristen LeDoux, Town Clerk